

## The Bhabha Atomic Research Centre Employees' Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

ISO 9001:2015 Certified

01.12.2020

Ref. No.: BARC / CS /2545

Date:

## INVITING QUOTATION FROM RECRUITMENT AGENCIES

To invite quotations from Recruitment Agencies for out sourcing recruitment process for the post of "Manager" (no. of post: 01) for 'The BARC Employees Co-Op. Credit Society Ltd, Trombay, Mumbai – 400 085'

This recruitment process will involve following works:-

- To advertise in any 2 Marathi News Papers (Loksatta / Maharashtra Times/ Sakal) as per attached eligible criteria and invite applications.
- Sorting and screening of the received applications for above mentioned post as per the eligible criteria and submit the report of the same to us.
- Conducting the required recruitment process for final selection of the candidates.
- Submit the report of the of the final selected candidates.
- Society will select one candidate from list of selected candidates. Afterwards it will be the
  responsibility of Recruitment Agency to submit medical fitness certificate including Police
  Verification Certificate of that candidate. ( Necessary letter will be provided by Society for
  PVC).

The quotations should be received on or before 11.12.2020 by 15.00 hrs on following address:-

Chairman/Hon. Secretary, The BARC Employees Co-op Credit Society Ltd., Old R5 shed, Behind RLG, Trombay, Mumbai – 400085

## **Terms & Conditions**

- The quotations should include recruitment agencies profile, previous experience details, registered office address, contact details and other information if any.
- The quotations should clearly mention all the charges required to complete recruitment process including taxes, if any.

• The quotations should clearly mention all the details of recruitment process how it will be implemented.

(Rajendra Madgaonkar) Chairman

(Sanjay Gawande) Hon. Secretary

on behalf of Managing Committee

The BARC Employees Co-op Credit Society Ltd. Mumbai