



The Bhabha Atomic Research Centre Employee's Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

Ref. No. : BARC / CS / 1430

Date: 18/06/2025

To,

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Subject: Invitation to submit your quotation

Dear Sir,

You are requested to submit your quotation, in sealed envelope for the Printing, supply and delivery of "Annual Reports & Accounts for the FY 2024-25". The complete quotation shall reach to the undersigned by **Speed Post/Registered post/hand delivery on or before 30/06/2025**

Sr. no.	Description of work	Work completion period
1	Printing, supply and delivery of "Annual Reports & Accounts for the FY 2024-25 for The BARC Employees Co. Op. Credit Society Ltd.	15 days

The terms and conditions are given below:

1. The quotation envelope shall be noted with **Description of the work and the Tender Ref. No.**, mentioned above.
2. The complete quotation shall reach the following address on or before **30/06/2025 up to 18.00 hrs.** by **Speed Post/Registered post/hand delivery**

Chairman
The BARC Employees Co Op Credit Society Ltd.
Old R -5Shed, BARC, Trombay, Mumbai-400085

3. **Validity of the Offer:** Validity of the offer shall be 30 days from date of opening of quotation.
4. **Guarantee:** Vendor shall have to give guarantee of the quality and workmanship of work done for the period of 12 months from the date of completion of the work.
5. **The BARC Employees Co Op Credit Society Ltd.** reserves right to extend the date of opening the quotations.

- 6. Payment Terms:** The BARC Employees Co Op Credit Society Ltd. shall make full and final payment only after submission of the bill and delivery challan along with material. No advance is admissible.
- 7. Income Tax Recovery Clause:** Applicable income tax will be deducted from the bill.
- 8. Penalty:** Any delay which attributable to the contractor is liable for penalty @ 0.5 % per week (max 5 %) to be imposed on contractor.
- 9. GST/VAT/PAN Number:** Quotation shall consist of GST Registration Number, PAN number of the firm etc.
- 10. Quantity Variation Clause:** Quantity variation of $\pm 10\%$ is possible during the execution of the job. Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.
- 11.** Interested bidders shall contact the undersigned on Phone No. 25596341/43/33(Ext. No. 26341/43/33) for any further technical details if required.



Hemant Koli
(Chairman)

For, The BARC Employees Co Op Credit Society Ltd. Old R-5Shed, BARC, Trombay, Mumbai-400 085

ANNEXURE - I
TECHNICAL SPECIFICATION

Title: - Printing, supply and delivery of "Annual Reports & Accounts for the FY 2024 -2025"

Description of Job:

- 1) Design of the cover pages will be provided by the society. Processing to be done by the Printer.
- 2) Design and Art Work of inside pages, Theme section, Textual matter, Financial Section, photographs, graphs, pie charts etc. and pages for additional matter, if any, to be done by the Printer in page format.
- 3) The vendor shall deliver 5 Nos. of Bilingual Books to society Head Office within 5 (five) days from the date of approval of Proof reading.
- 4) The Books, which shall have to be sent as stated above, must be packed by using proper packing materials.
- 5) The bidder to undertake due precaution to ensure the binding quality of the books is par excellence, failing which, the society will take due course of actions.
- 6) The BARC Employees Co Op Credit Society Ltd. reserves the right to return and/or deduct the cost of damaged Books delivered in damaged condition.

SPECIFICATION:

Sr. No.	Subject	Requirement
1	Quantity	5000 Books - Bilingual - (Marathi & English)
2	Printing	a) Cover and back page - 4 Pages to be Printed in Multicolor, Offset with glossy lamination on front & back cover b) Inside page - 4 pages to be printed in multicolor photographs, Offset with glossy lamination on front & back c) All remaining inside pages will be black/white with photographs, graphs and pie charts etc.
3	Mode of Printing	Offset Process
4	Finish Size	240 x 180 mm (approx.
5	Paper	Cover: 300 GSM, Glossy Art Board Text: 90 GSM, Glossy Art Paper
6	Binding	Perfect Binding as per last year sample
7	Type setting	D.T.P. setting
8	Design Layout including Cover & Text Pages in PEN-DRIVE	will be supplied by user.
9	Approximately	Approximately 90 Pages Text excluding Cover

Eligibility Criteria for vendor: -

- 1) The vendor must have own Printing Press and Offset Printing Machine with latest technology of CTP System under one roof.
- 2) In-house facility for allied job like binding/packaging etc.
- 3) Place of Delivery: - The BARC Employees Co. Op Credit Society Ltd. Add- Mandakini Building, Anushaktinagar, Mumbai - 400 094
- 4) Delivery period: - 15 days from the date of supply order.
- 5) In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- 6) The rates of successful bidder will be valid for 12 months from the date of issue of work/purchase order.
- 7) The BARC Employees Co Op Credit Society Ltd. reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- 8) Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.
- 9) The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order.
- 10) **Quantity variation of \pm 10% is possible during the execution of the job.** Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.



Hemant Koli

Hemant Koli
(Chairman)

For, The BARC Employees Co Op Credit Society Ltd. Old R-5 Shed, BARC, Trombay, Mumbai-400085