



The Bhabha Atomic Research Centre Employee's Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

Ref. No. : BARC / CS / 1431

18/06/2025

Date:

To,

.....

Subject: Invitation to submit your quotation

Dear Sir,

You are requested to submit your quotation, in sealed envelope for the printing, supply and delivery of "**Minutes of 63rd Annual General Body Meeting**". The complete quotation shall reach to the undersigned by **Speed Post/Registered post/hand delivery on or before 30/06/2025**

Sr. no.	Description of work	Work completion period
1	Printing, supply and delivery of minutes of 63 rd Annual General Body for The BARC Employees Co. Op. Credit Society Ltd.	15days

The terms and conditions are given below:

1. The quotation envelope shall be noted with **Description of the work and the Tender Ref. No.**, mentioned above.
2. The complete quotation shall reach the following address on or before 30/06/2025 **up to 18.00 hrs.** by **Speed Post/Registered post/hand delivery**

Chairman
The BARC Employees Co Op Credit Society Ltd.
Old R -5Shed, BARC, Trombay, Mumbai-400085

3. **Validity of the Offer:** Validity of the offer shall be 30 days from date of opening of quotation.
4. **Guarantee:** Vendor shall have to give guarantee of the quality and workmanship of work done for the period of 12 months from the date of completion of the work.
5. **The BARC Employees Co Op Credit Society Ltd.** reserves right to extend the date of opening the quotations.
6. **Payment Terms:** The BARC Employees Co Op Credit Society Ltd. shall make full and final payment only after submission of the bill and delivery challan along with material. No advance is admissible.

- 7. Income Tax Recovery Clause:** Applicable income tax will be deducted from the bill.
- 8. Penalty:** Any delay which attributable to the contractor is liable for penalty @ 0.5 % per week (max 5 %) to be imposed on contractor.
- 9. GST/VAT/PAN Number:** Quotation shall consist of GST Registration Number, PAN number of the firm, etc.
- 10. Quantity Variation Clause:** Quantity variation of $\pm 10\%$ is possible during the execution of the job. Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.
- 11.** Interested bidders shall contact the undersigned on Phone No. 25596341/43/33(Ext. No. 26341/43/33) for any further technical details if required.



A handwritten signature in blue ink, appearing to read "Hemant Koli".

Hemant Koli
(Chairman)

For, The BARC Employees Co. Op Credit Society Ltd. Old R-5 Shed, BARC, Trombay, Mumbai-400 085

ANNEXURE - I
TECHNICAL SPECIFICATION

Title: -Printing, supply and delivery of minutes of 63rd Annual General Body

Description of Job:

- 1) Design of the cover pages will be provided by the society. Processing to be done by the Printer.
- 2) Design and Art Work of inside pages, Theme section, Textual matter, etc. and pages for additional matter, if any, to be done by the Printer in page format.
- 3) The vendor shall deliver 5 Nos. of Bilingual Books to society Head Office within 5 (five) days from the date of approval of Proof reading.
- 4) The Books, which shall have to be sent as stated above, must be packed by using proper packing materials.
- 5) The BARC Employees Co. Op. Credit Society Ltd. reserves the right to return and/or deduct the cost of damaged Books delivered in damaged condition.

SPECIFICATION:

Sr. No.	Subject	Requirement
1	Quantity	2000 Books - Bilingual - (1000 Marathi & 1000 English)
2	Printing	All Pages will be printed in black & white Offset.
3	Mode of Printing	Offset Process
4	Finish Size	148 mm X 210 mm (approx.) (A5 size)
5	Paper	Cover: 100 GSM, - Art Paper Text: 90 GSM, - Art Paper
6	Binding	Perfect Binding as per last year sample
7	Type setting	D.T.P. setting
8	Design Layout including Cover & Text Pages in PEN-DRIVE	will be supplied by user.
9	Number pages details - Approximately	1) Minutes of 63rd Annual General Body Meeting- Approximately 110 Pages Text excluding Cover Quantity - 1000 Books in Marathi 1000 Books in English

Eligibility Criteria for vendor: -

- 1) The vendor must have own Printing Press and Offset Printing Machine with latest technology of CTP System under one roof
- 2) In-house facility for allied job like binding/packaging etc.
- 3) Place of Delivery: - The BARC Employees Co. Op Credit Society Ltd. Add- Mandakini Building, Anushaktinagar, Mumbai - 400 094
- 4) Delivery period: - 15 days from the date of supply order.

- 5) In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- 6) The rates of successful bidder will be valid for 12 months from the date of issue of work/purchase order.
- 7) The BARC Employees Co Op Credit Society Ltd. reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- 8) Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.
- 9) The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order.
- 10) **Quantity variation of $\pm 10\%$ is possible during the execution of the job.** Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.




Hemant Koli
(Chairman)

For, The BARC Employees Co Op Credit Society Ltd. Old R- 5Shed, BARC, Trombay, Mumbai-400085