

Date: / /2025

To,
Chairman / Hon. Secretary
The BARC Employees' cooperative Credit Society Ltd.,
R-5 Shed, BARC Trombay
Mumbai - 400 085

Subject: Request for Partial Withdrawal from Subscription Account

Dear Sir,

I, Mr/Mrs/Kum/Dr_____ hereby kindly request you to approve the partial withdrawal of funds from my subscription account under the rules and regulations laid down by the Board of Directors, and as rules and regulations approved by the AGM, as mentioned in the General Circular.

My Subscription / Membership Number: _____ As of / /2025, the balance in this account is Rs. _____/- only. I wish to withdraw Rs. _____/- while maintaining the minimum balance of Rs. 2,00,000/- as required.

I am enclosing herewith the zerox copy of my cheque / first page of bank passbook where my name, account no. and IFSC is indicated clearly. I request that the withdrawn amount be transferred to the said account.

Sr.No.		Particular	Amount
1	Loan	Special Loan	
		Ordinary Loan	
		Emergency Loan	
		Long Term Loan	
2	Society's Saving Deposit	A/c No _____	
3	Bank	A/c No.	
		IFSC No.	
		Total	

I kindly request you to process the withdrawal at the earliest.

Received sum of Rs. _____/-(Rupees _____only)

Thanking you,

Yours faithfully,

(_____)

Name: _____

CC No: _____

Contact No: _____

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(For Office Record)
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Transaction Date		Voucher No.	
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Debit to Subscription Account	Rs.
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Checked by :

Clerk

Sr. Supervisor

Accountant

Manager

Authorised by :

Chairman

Vice Chairman

Hon. Secretary

Treasurer