



The Bhabha Atomic Research Centre Employee's Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

Ref. No. : BARC / CS / 668

Date: 11/05/2026

Subject: Invitation to submit quotation

You are requested to submit your quotation, in sealed envelope for printing of long-term loan forms for The BARC Employees Co. Op. Credit Society Ltd. R5, Shed, BARC, Trombay, Mumbai-400 085.

The complete quotation shall reach the following address on or before **25th May 2026 up to 18.00 hrs. by Registered Post/ Speed post/Normal Post/Hand delivery.**

The terms and conditions are given below:

1. Qualifying criteria for bidders

Interested bidders shall contact the undersigned on Phone No. 25596341/43/33, 25505468 /67 (Ext. No. 26341/43/33,24985/24986) with above mentioned details for getting the Detailed Tender Specification.

2. The quotation envelope shall be noted with **the Tender Ref. No.**, mentioned above.


3. The complete quotation shall reach the following address.

Chairman
The BARC Employees Co-op. Credit Society Ltd.
Old R5, Shed, BARC, Trombay, Mumbai-400085

4. **Validity of the Offer:** Validity of the offer shall be 45 days from date of opening of quotation.

5. **Offer of Firm:** Offer of those firms, who do not submit their quotation as per the details given in the technical specification and incomplete quotations in any respect shall not be considered.

6. **The BARC Employees Co. Op. Credit Society Ltd.** reserves right to extend the date of opening the quotations.

Checked by Shri R.K.More, Adhoc Manager 
D:\YEAR 2026-2027\QUOTATION NOTICE\Quotation invited for Printing of Long term loan forms.docx

R-5 Shed, Behind RLG, Trombay, Mumbai- 400 085. Tel.: 022 - 2559 6134, 2559 4985 / 86.

Website : www.barcsociety.com E-mail : barc.society@gmail.com

- 7. Payment Terms:** The BARC Employees Co Op Credit Society Ltd. shall make full and final payment only after submission of the bill, delivery challan and advanced stamped receipt.
- 8. Income Tax Recovery Clause:** Income tax will be deducted from the bill. (as applicable)
- 9. Penalty:** Any delay which attributable to the contractor is liable for penalty @ 0.5 % per week (max 5 %) to be imposed on contractor.
- 10. GST/VAT/PAN Number:** Quotation shall consist of GST Registration Number, PAN number of the firm, service tax registration number etc. If the GST/VAT/PAN is not provided then such tender will not be considered for evaluation.
- 11. Quantity Variation Clause:** Quantity variation of $\pm 10\%$ is possible during the execution of the job. Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.



(Handwritten signature)

(C. I. Medar)
Chairman

For, The BARC Employees Co-op. Credit Society Ltd.
Old R5, Shed, BARC, Trombay, Mumbai-85

TENDER DOCUMENT FOR PRINTING OF LONG-TERM LOAN FORMS

1. **Description of work:** - Printing of long-term loan forms for The BARC Employees Co. Op. Credit Society Ltd. R5, Shed, BARC, Trombay, Mumbai-400 085.

2. **Job Involves:**

1. Printing of and supply of long term loan forms as per technical specification noted in the tender documents.

2. Safe delivery to The BARC Employees Co Op Credit Society Ltd. R5, Shed, BARC, Trombay, Mumbai-400 085.

3. **Quantity:**

Sr. No.	Description	Quantity
1	Printing and supply of long term loan form	5000

4. **Paper Size:** -14.75" X 10", (In booklet form)

5. **Number of pages :-** 7 Nos.

6. **Paper Quality:** - 80 GSM, Green paper

7. **Printing color:-** Blue ink

8. **Required specification:**

8.1 All the design and text data will be provided by Society.

8.2 Vendor shall print each long-term loan form as per data provided by society.

8.3 Vendor shall send one draft sample to user for proof reading before final printing

8.4 All forms shall be inspected before actual delivery.

9. **Terms and condition:**

9.1 The vendor must have own Printing press and Offset printing machine facility.

9.2 In-house facility for allied job like binding/packaging etc.

9.3 Place of Delivery: - The BARC Employees Co. Op Credit Society Ltd. Add- Mandakini Building, Anushaktinagar, Mumbai – 400 094

9.4 Delivery period: - 30 days from the date of supply order.

Checked by Shri R.K.More, Adhoc Manager_____

- 9.5 In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- 9.6 The rates of successful bidder will be valid for 12 months from the date of issue of work/purchase order.
- 9.7 The BARC Employees Co Op Credit Society Ltd. reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- 9.8 Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.
- 9.9 The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order.
10. **Quantity variation of $\pm 10\%$ is possible during the execution of the job.** Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.
11. **Note:** - Sample of Long terms loan form is enclosed for reference.



Estd. 1961

THE BARC EMPLOYEE'S CO - OPERATIVE CREDIT SOCIETY LIMITED, MUMBAI,

R -5, Shed, Behind RLG, BARC Trombay, Mumbai 400 085.
(Reg. No. 29770)



ISO
9001:2015
Certified

SR. No. **5000**

SAMPLE

To,
The Chairman,
The BARC Employee's Co-operative Credit Society Ltd.
R-5 Shed, Behind RLG, BARC,
Trombay, Mumbai - 400 085.

To be filled in by the Office :	
Loan Application Inward No. :	
Inward Date :	
Clerk's Initials :	
Date Of Sanction :	
Loan Account No. :	
J. V. No.	
Loan Disb. Date :	

APPLICATION FOR LONG TERM LOAN

PERSONAL INFORMATION	MEMBERSHIP NO.	<input type="text"/>
APPLICANT _____		
(SURNAME)	(NAME)	(MIDDLE NAME)
Residential Address	<input type="text"/>	
District	<input type="text"/>	
Tel. No. / Extension No.	<input type="text"/>	PIN Code <input type="text"/>
Mobile No.	<input type="text"/>	Aadhar Card No. <input type="text"/>
LOAN REQUESTED		
I am a member of The BARC Employee's Co-op. Credit Society Ltd., Mumbai, I hereby apply for loan of Rs. _____		
(Rupees) _____		
for purpose SAMPLE		

Please pay the loan amount by cheque or credit to in my _____ branch of _____
A/c No. IFS Code No.

I agree to repay the loan amount in _____ months with Monthly Instalment of Rs. _____ /-

I am participating in approved Vikram Karja Saurakshan Nidhi Yojana

I agree to abide by the Bye-laws & Rules of the Society now in force or as may be modified or altered from time to time.

I hereby undertake that the amount of loan sanctioned to me will be used for the purpose mentioned above.

I am aware that if I misuse the loan, I am liable for appropriate action under any law.

I offer the undernoted sureties who have affixed their signatures in consent thereof and whose particulars are furnished below.

Particular	Borrower	1st Surety	2nd Surety	3rd Surety	4th Surety
Full Name					
Designation					
Comp. No.					
Emp. No.					
Membership No.					
Tel. No./Extn. No.					
Monthly Salary					
Net Salary Rs.					
Date Of Birth					
Date of Retd.					
Signature					

SAMPLE

Loans are sanctioned subject to the following Rules

1. Loans will only be sanctioned if the Managing Committee Members are satisfied about information furnished by the applicant as well as the sureties, which information they are expected to furnish without reservation and the Managing Committee Members shall not be bound to give reasons for refusing a loan or for disapproving the surety or sureties.
2. Loan is liable to be recalled immediately if in the opinion of the Managing Committee Members. It is not applied for the purpose for which it was taken, the Managing Committee Members decision in this behalf being final and conclusive and not liable to be called in question by the borrowers or sureties.
3. In case of persistent default by any borrower, the Managing Committee Members reserve the right of approaching the employers of the borrowers or sureties.
4. "Intimation is usually given to the sureties when the borrower fails to pay more than three installments. The Society is however not bound to give such intimation and non-receipt of such intimation cannot be pleaded as an excuse by the surety. It is THE DUTY OF THE SURETY to see that the borrower pays the agreed installment on the due date. In case of default or inability or failure of the borrower to pay the installment in the surety must pay if on the due date with interest thereon forthwith. A member should stand surety to another, only if he recognised and can fulfill his duty of a surety. It should be clearly understood that every surety is responsible for the full amount of loan with interest and non proportionately.
5. The borrower and the sureties shall have to execute the loan and other documents relating thereto by presenting themselves personally before their Officer of the Unit/Dept. at their place of work.
6. The Society reserves to itself the right of altering or adding to these rules at any time without notice and such alterations and additions shall be binding on the borrowers and sureties.
7. Two Sureties for loan upto Rs. Five Lacs.
8. I undertake to inform the Society about my resignation/voluntary retirement in writing.

FORM "K" DECLARATION UNDER RULE 45(1)

I am / have become a member of more than one Society, names of which are given below :

1. _____ 2. _____

I do hereby declare as required by rule 45 of the Maharashtra Co-operative Society Rules, 1961 that I have not borrowed from any other Society and I shall borrow only from "THE BARC EMPLOYEE'S CO-OPERATIVE CREDIT SOCIETY LTD., MUMBAI".

Witness
Signature

Applicant's Signature

Name : _____ Place : _____

Membership No. : _____ Date : _____

Name : _____

PROMISSORY NOTE

Rs. _____

Date : _____

On demand I/We jointly and severally promise to pay the BARC Employee's Co-op. Credit Society Ltd., Mumbai or order the sum of Rupees _____ together with interest thereon at the rate of _____ % per annum with Monthly interest for value received.

SAMPLE

Sign. on
Rs. 1/-
Revenue
Stamp

(Signature of the Borrower)

Sign. on
Rs. 1/-
Revenue
Stamp

(Signature of the First Surety)

Sign. on
Rs. 1/-
Revenue
Stamp

(Signature of the Second Surety)

Sign. on
Rs. 1/-
Revenue
Stamp

(Signature of the Third Surety)

Sign. on
Rs. 1/-
Revenue
Stamp

(Signature of the Fourth Surety)

FOR OFFICE USE ONLY

Share Capital	Rs.
Sub. Amt.	Rs.
Add : Less Sub. Amt. deduct from Loan Amount	Rs.
Total	Rs.

Previous Loan	
Taken	Rs.
Balance	Rs.

Previous Bal
Interest
Total to be recovered

Entitlement :	Rs.
Less : Previous Bal. Amt.
With interest	Rs.
Less : Other Charges / Sub.	Rs.
To be paid	Rs.

Posted in Ledger Card
Initial of Clerk _____

SUPERVISOR / MANAGER

Sanctioned Rs. _____ in the Managing Committee Meeting held on _____

Chairman of the Meeting

Received Rs. _____ (Rupees _____) by _____

Cheque No. _____ dt. _____ on _____

SBI, BARC OR Received in account by RTGS / NEFT.

SAMPLE

Signature of Borrower

Date : _____ Emp/I. Card No. _____

THE BARC EMPLOYEE'S CO-OPERATIVE CREDIT SOCIETY LTD., MUMBAI

SURETY DETAILS

Loan Applicant

Member No. Emp. No. CC No.

Name

Surety - 1

Member No. Emp. No. CC No.

Name

Surname First

SAMPLE

Extn. No.

Designation

Division/Unit

Residential Address

City

District

Pin

Tel. No. / Ext. No.

Mobile

Signature Surety - 1

Surety - 2

Member No. Emp. No. CC No.

Name

Surname First

Extn. No.

Designation

Division/Unit

SAMPLE

Residential Address

City

District

Pin

Tel. No. / Ext. No.

Mobile

Signature Surety - 2

To
The Hon. Secretary,
The Bhabha Atomic Research Centre Employees' Co-operative Credit Society Limited, Mumbai
R-5 Shed, Behind R.L.G., B.A.R.C., Mumbai - 400 085.

11801

LOAN REPAYMENT AGREEMENT

(Subject to Mumbai Jurisdiction)

I, the undersigned (full name) Shri. / Smt. / Kum. / Dr. _____

acknowledge having received from the Bhabha Atomic Research Centre Employees' Co-op. Credit Society Ltd., Mumbai 85. (hereinafter referred as "the society") an amount of loan of Rs. _____ /- (Rupees _____ only.)

2. I agree that I will repay the said loan and withdrawals alongwith interest by monthly instalment of Rs. _____ /- (Rupees _____ only) each or as specified by the society from time to time.

3. I undertake to repay the said loan and withdrawals for emergency purposes on the due date/s and to employ the said loan for the purpose/s stated in the application for the said loan.

4. In terms of Section 49 of Maharashtra Co-operative Societies Act, 1960, I hereby agree that my employer, namely BARC/DAE or its constituent unit or the officer who disburse my salary shall be competent to deduct from my salary or wages payable to me by the authority as mentioned above an amount as advised by the society and to pay the amount so deducted to the society in satisfaction of the said loan and withdrawals for the emergency purposes and interest thereon owing by me to the society under the said loan. In case of ceasation of my employment from BARC or DAE or its constituent Units for any reason I hereby agree that the authority above mentioned shall be competent to deduct first the amount towards my dues to the society as advised by the society from the pay, allowances, PRIS, gratuity etc. payable to me by the authority above mentioned and to pay the amount so deducted to the society in satisfaction of the said loan and the withdrawal/s and interest thereon owing by me to the society.

5. I accept and agree to abide by the Bye-laws and the Rules of the Society now in force and/or may be modified / altered from time to time.

6. In the event of failure to pay THREE SUCCESSIVE monthly instalments, immediate the Society will be demand and started the recovery from sureties salary for entire balance outstanding loan amount with interest.

7. We, the undersigned Sureties, hereby undertake to be jointly and severally liable to the Society for the due repayment of said loan and the withdrawals for emergency purposes and interest thereon in accordance with the above conditions and the Bye-laws and the Rules of the Society. We also agree that the BARC / DAE or its constituent Units shall be competent to deduct from the salary or wages payable to us by the BARC / DAE or its constituent Units, the amount of the said loan and the withdrawals for emergency purposes with interest thereon as advised by the Society in case of non-payment of the said loan and the withdrawals for emergency purposes by the borrower. In case of ceasation of our employment in the BARC / DAE or its constituent Units for whatsoever reasons, the authority competent to disburse our dues shall be competent to deduct first the amounts towards repayment of the dues under the said loan and withdrawals for emergency purposes as advised by the Society from he pay, allowances, PRIS, gratuity etc. payable to us by the authorities above mentioned and to pay the amount so deducted to the Society in satisfaction of the said loan and the withdrawals for emergency purposes and interest thereon owing by the borrower to the Society.

8. I accept and agree to abide by the terms, conditions and rules of Loan Protection Fund Scheme of the Society, now in force/or may be modified/altered time to time

Signed and delivered on the _____ day of _____ Two Thousand _____

Signature of Borrower _____ Division _____ C. C. No. _____ Emp.No _____

1. Signature of Sureties _____ 1. Signature of Witness _____

Name _____ Name _____

C. C. No. _____ Emp No. _____ C. C. No. _____ Emp No. _____

2. Signature of Sureties _____ 2. Signature of Witness _____

Name _____ Name _____

C. C. No. _____ Emp No. _____ C. C. No. _____ Emp No. _____

3. Signature of Sureties _____ 3. Signature of Witness _____

Name _____ Name _____

C. C. No. _____ Emp No. _____ C. C. No. _____ Emp No. _____

4. Signature of Sureties _____ 4. Signature of Witness _____

Name _____ Name _____

C. C. No. _____ Emp No. _____ C. C. No. _____ Emp No. _____

AUTHORITY OF SURETY AND SURETIES BOND

DEO/AO

Place : _____

Date : _____

Sir,

In pursuance of loan of Rs. _____ (Rupees) _____ granted to Shri./Smt. _____ on _____ by the BARC Employees' Co-op. Credit Society Ltd Mumbai. We bind ourselves to make repayment of all amounts due from Shri./Smt. _____ in the event of his failing in any of his obligations to the Society in respect of the loan. I therefore hereby authorise the DEO/AO-BARC/DAE in the event of his default in the payment of the installments on his death, resignation, retirement, dismissal or otherwise going out of service of the BARC/DAE Units to deduct Rs. _____ from the month of _____. From our salary, leave allowances, PRIS, Gratuities or any other dues payable to us being the dues of the Co-operative Society on account of the loan of Rs. _____ granted to the borrower _____ by that Society and pay the same amount to the said Society. We hereby undertake not to revoke this authority until the within mentioned loan with interest is fully repaid without the prior consent of the Society in writing.

We the undersigned, jointly and severally bind ourselves to make payment of all amounts due from Shri./Smt. _____ to the 'Society' on account of any loan which may be granted to him/her in response to his application and on account of any charge due to the Society on such loan in the event of his failing in any of his obligations to the Society in respect of the loan and we jointly and severally agree that the Society, without exonerating us, may grant time or other indulgence to him and accept and make any compromise or arrangement with him in such manner as the Society may think expedient. We agree that the undertaking of the Principal debtor to repay the loan given above, shall not alter our responsibilities or obligations as sureties which are absolute under this Society and that we further agree jointly and severally that the loan is granted only on the strength of our standing sureties and we therefore bind and shall pay any amount with interest due on the loan in the even of recovery not being made due to any reason whatsoever or the borrower failing to repay it or salary disbursing Officer of the BARC/DAE failing to recover if from him due to any reason whatsoever, we hereby authorise the BARC/DAE to recover any amount outstanding on the said loan and recover from monies due to use by the BARC/DAE in full or in such instalments as the Managing Committee Members may consider expedient.

In case of our death in case we cease to be the employees of the BARC/DAE due to any reason before the repayment of the said loan, the balance thereof together with interest shall thereupon forthwith become payable to the 'Society' and we hereby authorise the BARC/DAE to recover any amount on the said loan from our Salary, Allowance, Gratuity, PRIS or any other money due to us from the BARC/DAE.

1st Surety	2nd Surety	3rd Surety	4th Surety
Signature _____	Signature _____	Signature _____	Signature _____
Full Name _____	Full Name _____	Full Name _____	Full Name _____
Emp. No. _____	Emp. No. _____	Emp. No. _____	Emp. No. _____
Witness	Witness	Witness	Witness
Signature _____	Signature _____	Signature _____	Signature _____
Full Name _____	Full Name _____	Full Name _____	Full Name _____
Emp. No. _____	Emp. No. _____	Emp. No. _____	Emp. No. _____

We hereby assign the right, title and interest of this Loan Bond with the Mumbai District Central Co-op. Bank Ltd., for the financial accommodation granted to us.

For B.A.R.C. Emp. Co. op. Credit Society Ltd., Mumbai

Chairman / Vice-Chairman / Secretary / Treasurer



The Bhabha Atomic Research Centre Employee's Co-op. Credit Society Ltd.
R-5 Shed, Behind RLG, Trombay, Mumbai - 400085

विक्रम कर्ज संरक्षण योजना बंधपत्र (दीर्घ कालीन कर्जाकरीता)

VIKRAM KARJA SAURAKSHAN YOJANA BOND (for LONG TERM LOAN)

मी लिहून देत आहे की, I hereby giving in writing that,

1. मला कोणताही गंभीर स्वरुपाचा शारीरिक आजार नाही. (गंभीर आजार असल्यास त्याबाबतचा तपशिल बंधपत्रासोबत जोडावा).

I do not have any serious physical illness. (if there is a serious illness, the details should be attached along with the form).

2. मी कर्तव्यावर सतत गैरहजर राहील्यास / कर्ज थकबाकीदार झाल्यास किंवा गंभीर आजार / रोगाबाबत कर्ज संरक्षण निधी योजनेच्या बॉन्डसह जाहीर केलेले कर्ज माफ करण्याच्या / माफ न करण्याच्या अधिकारावर माझा संचालक मंडळावर कोणताही आक्षेप असणार नाही.

If I am consistently absent from duty, become a loan defaulter, or suffer from serious illness/critical disease, I shall have no objection to the authority of the Board of Directors to approve or reject the loan waiver declared under the Karj Saurakshan Nidhi Yojana Scheme.

3. नैसर्गिक व अनैसर्गिक आपत्तीमध्ये मोठ्या प्रमाणावर जिवित हानी झाल्यास अशा प्रसंगी ज्या प्रमाणात शिल्लक असलेले माझे दीर्घ कालीन कर्ज उपलब्ध निधीतून सम प्रमाणात निरस्त करण्यास माझी कोणतीही हरकत नसेल.

In case of natural or unnatural calamities I have no objection to distribute equally my Long Term Loan from available fund to all affected loan borrowers.

4. मला आस्थापनेच्या प्राधिकृत वैद्यकीय समितीने 'स्थायी अपंगत्व' म्हणून घोषित केल्यास माझे संस्थेकडे असलेले दीर्घ कालीन कर्ज मुद्दा क्र. 3 च्या तरतुदीस अधिन राहून माझे कर्ज निरस्त करण्यास माझी कोणत्याही प्रकारची हरकत नाही.

If the Authorised Medical Committee of the department has declared me "Permanently disabled" from my service then I have no objection to waive off my Long Term Loan subject to the provisions of point No.3

5. या योजनेचा फेरआढावा घेण्याचा संचालक मंडळाचा अधिकार व नियमात बदल करण्याचा किंवा नवीन नियम अंतर्भूत करण्याचा वार्षिक सर्वसाधारण / विशेष सर्वसाधारण सभेचा अधिकार अबाधित असेल.

The Board of Directors empowered to review the Scheme and the Annual General Meeting is empowered to amend the rules or incorporated new rules.

या निधी अंतर्गत माझे दीर्घ कालीन कर्ज निरस्त होण्यासाठी खालील अटी व शर्ती पूर्ण न केल्यास या योजनेचा लाभ मिळण्यास मी अपात्र असेन :-

1. कर्ज अर्जासोबत दिलेल्या बंधपत्रातील गंभीर आजाराबाबत दिलेली माहिती असत्य आढळल्यास.
2. कर्ज काढलेल्या तारखेपासून 12 महिने किंवा 12 महिन्यापेक्षा कमी कालावधीत आत्महत्या केल्यास.

If I do not fulfill the following terms and conditions for cancellation of my Long Term Loan under this fund, I am ineligible to get the benefit of this scheme :-

1. If the information given regarding critical illness in the closing letter accompanying a loan application is untrue.
2. In case of suicide within 12 months OR less than 12 months from the date of disbursal of loan.

मी श्री / श्रीमती / कु. _____ (संगणक क्र. _____), (सभासद क्र. _____) असे लिहून देतो / देते की वरील सर्व अटी व शर्ती मला मान्य आहेत. तसेच मी माझ्याबद्दल दिलेली माहिती पूर्णपणे सत्य आहे. मी दिलेली माहिती असत्य असल्यास / आढळल्यास व दुर्दैवाने माझे निधन झाल्यास माझे दीर्घ कालीन कर्ज निरस्त होण्यास मी पात्र असणार नाही.

I, Shri / Smt. / Miss _____ (C.C.No. _____, Membership No. _____) hereby declare that I agree to all above terms & conditions. Also, the information I have given about myself is completely true. If any above information is found to be false/untrue then I will not be eligible to waive off my long term loan in case of my death.

Signature of Borrower

Signature of 1st Surety

Signature of 2nd Surety

Signature of 3rd Surety

Chairman of the Meeting _____

FOR OFFICE USE ONLY

Meeting Date	Loan inward no	Loan Sanctioned amt.	Loan Disbursed Date

Signature of Counter Clerk _____ Signature of Checking Supervisor / Sr. Supervisor _____

Loan Inward No.:	Sr.No.in Minutes Book:	Total Loan Sanctioned:
------------------	------------------------	------------------------